

Government of Tripura
Rural Development Department

No. F. 8(20)-RD/2015/ 760

Dated... 28/03/16

ADVERTISEMENT

Applications in prescribed form are invited from eligible bonafide Indian Nationals for recruitment to the following Group-C posts under the Rural Development Department, Government of Tripura on fixed pay basis against regular scale of pay.

SI No	Name of the Posts	Number of posts			
		SC	ST	UR	TOTAL
1	Lower Division Clerk	35	78 (PH-2, ESM-1)	7 (PH-4, ESM-1)	120
2	Work Assistant	05	07	24	36

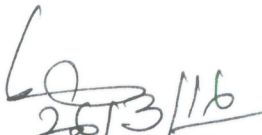
2. Detailed particulars of the posts is given in Annexure – A. The number of posts may increase or decrease depending on the circumstances.
3. An applicant may apply for more than one post if he/ she meets the eligibility criteria for all the posts that he/ she intends to apply for.
4. Number of posts advertised now is in addition to the posts already advertised from RD Department vide No. F. 8(16)-RD/2015(P)/1817, dated 25/08/2015 published in local news papers on 26.08.2015 vide ICA reference number ICA-D/679/15. Candidates who have applied for the abovementioned posts in response to the earlier advertisement dated 26.08.2015, need not apply again.
5. An intending candidate may submit the application to the Recruitment cell under the respective O/o the District Magistrate & Collector w.e.f. 4th April, 2016 to 16th April, 2016 between 10.30 AM to 4.00 PM during working days. The application should be addressed to the Additional Secretary, Rural Development Department, Government of Tripura. No application will be considered for receiving beyond the above mentioned schedule.
6. The applicant shall not be more than 40 years of age as on 15.04.2016. However, the upper age limit is relaxable up to 5 years for SC / ST candidates.
7. An intending applicant serving in any Office/ establishment/organization shall submit the application through his/her employer or along with 'No-objection Certificate' from his/her employer. Such application must be submitted within the last date invariably.
8. Application is to be submitted in the prescribed form (Annexure-B) alongwith the following documents.
 - I. One copy recent passport sized photographs is to be affixed on the application form.
 - II. Self Attested copy of the age proof certificate.
 - III. Self Attested copy of citizenship certificate/ PRTC.
 - IV. Self Attested copy of the certificates of educational qualification (starting from Board Examination).
 - V. Self Attested copy of experience certificate.
 - VI. Self Attested copy of any other relevant document.
 - VII. Self Attested copy of Scheduled Caste/ Tribe Certificate, if the applicant is a member of SC/ ST.
 - VIII. Self Attested copy of No Objection Certificate in case of in-service applicant.
 - IX. Self attested copy of the Employment Exchange Card.

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28/3/16

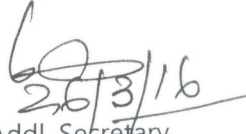
(Page -2)

9. Applications of candidates not having the required qualification, experience etc. shall be summarily rejected.
10. No TA/ DA etc. shall be admissible to the candidates for attending interview etc.
11. Interview of the candidates shall be conducted by the District Level Selection Committees constituted for all the districts. District Level merit lists shall be consolidated by the State Level Common Interview Board for final Selection.
12. Details of the advertisement may also be seen at the website www.rural.tripura.gov.in & www.tripura.gov.in


26/3/16
(C. K. Jamatia, IAS)
Addl. Secretary,
Government of Tripura

Copy to :

1. The PS to the Hon'ble Minister for Rural Development for kind information of the Hon'ble Minister.
2. The Principal Secretary, RD for kind information.
3. The District Magistrate & Collector, North Tripura/ Unakoti/ Dhalai/ Khowai/ West Tripura/ Sepahijala/ Gomati/ South Tripura for information and with a request to take needful action and to arrange for displaying the advertisement in the Notice Board of the respective O/o the DM & Collectors.
4. The Director, Information Technology with a request to arrange display of the advertisement on website www.rural.tripura.gov.in & www.tripura.gov.in


26/3/16
Addl. Secretary,
Government of Tripura

Annexure - A

**Particulars of the post for recruitment
in Rural Development Department**

Sl No.	Name of the Post	Total No. of Post	Age limit	Mode of recruitment	Educational qualification	Other qualification	Pay:
1	Lower Division Clerk	120	18 to 40 years. Upper age limit is relaxable by 5 years in case of SC/ST candidates.	Direct recruitment on Fixed pay basis against regular scale of pay	Should have passed Madhyamik / H.S. or its equivalent examination from the recognized Board.	Knowledge of typing in English with minimum speed of 30 words per minute. Having knowledge of operating computer and a certificate from recognized Computer Training Institute.	75% of the initial pay in PB-2 of Rs. 5700-24000/- with Grade Pay Rs.2200/- (on fixed pay)
2	Work Assistant	36	18 to 40 years. Upper age limit is relaxable by 5 years in case of SC/ST candidates	Direct recruitment on Fixed pay basis against regular scale of pay	Should have passed Madhyamik or its equivalent examination from the recognized Board.	Nil	75% of the initial pay in PB-2 of Rs. 5700-24000/- with Grade Pay Rs.2200/- (on fixed pay)

Annexure - B

APPLICATION FOR RECRUITMENT RURAL DEVELOPMENT DEPARTMENT

1. Name of the Candidate :
2. Father's Name :
3. Husband's Name :
(in case of married female applicant)
4. Mother's Name :
5. Date of Birth & age as on 15.04.2016 :
6. Post Applied For : (i)

(ii)
7. Permanent Address :
8. Address for correspondence :
9. Contact Phone Number, if any:
(the phone number must be an active one)
10. Contact email id, if any:
(the email id must be an active one)
11. Nationality :
12. Religion :
13. Whether SC/ ST, if so, name of the Caste/ Tribe :
14. Whether in service in any organization. If so details of the organization is to be given
15. Educational qualification (Starting from Madhyamik or equivalent exam):

Affix recent
passport size
photograph

Name of the Exam/ Degree	Board/ University	Year of Passing	Division/ Class

16. Details of Experiences :

Organization	Position held	Job profile	Duration (in years & months)	Any other relevant information

Declaration :

I do hereby declare that, all the information given above is true to the best of my knowledge and belief. I also understand that my candidature/ selection shall be liable for cancellation in case any of the information is found to be incorrect/ false.

Signature of the Candidate

Date:

Place: