

THE KOLKATA MUNICIPAL CORPORATION

Central Municipal Office Buildings', 5, S.N. Banerjee Road, Kolkata – 700 013

EMPLOYMENT NOTICE**Empl Notice No. – KMC/AMRUT/NULM-01/2016-17****DATE: 16/6/2016**

This Office invites online applications from eligible Indian citizens for strictly contractual engagement under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) and National Urban Livelihood Mission (NULM) in The Kolkata Municipal Corporation for the following posts as detailed below:-

Sl. No.	Name of the Post	No. of Posts	Qualification and Experience	Contractual Remuneration
1	Urban Infrastructure Specialist under AMRUT	01 (UR)	Essential Qualification: B.E. or B.Tech in Civil Engineering. Desirable Qualification: Post Graduate Degree in Environmental Engineering/ Public Health Engineering. Experience: <ul style="list-style-type: none">• Have a broad range of experience in Urban infrastructure and a strong background in public health engineering, especially water supply and sanitation;• Have at least 3-5 yrs. experience in designing and managing municipal infrastructure projects, preferably projects funded by aid agencies and• Be very familiar with the laws and procedures of the Indian Municipal environment.	Rs.50,000/- p.m. (Consolidated)
2	Urban Planner under AMRUT	01 (UR)	Essential Qualification: B Arch/B.E. or B.Tech in Civil Engineering. Desirable Qualification: Post Graduate Degree in Urban Planning. Experience: <ul style="list-style-type: none">• Urban Planner/ Management Expert having strong background in project management with 03-05 yrs. experience in managerial position;• Senior Engineers with at least 3-5 years' experience in managerial position can be considered;• Experience in working with large scale Urban development projects/ programmes preferably in water supply and sanitation sectors.• Experience in Urban Reforms and capacity building programmes for ULBs.	Rs.50,000/- p.m. (Consolidated)

3	Solid Waste Management Specialist under AMRUT	01 (UR)	<p>Essential Qualification: B.E. or B.Tech in Civil Engineering.</p> <p>Desirable Qualification: Post Graduate Degree in Environmental Engineering with broad range of experience in municipal waste management.</p> <p>Experience:</p> <ul style="list-style-type: none"> • Ability to assist ULBs to set standards and procedures for ensuring quality and monitoring compliance on SWM. • Familiarity with legislative framework of Indian municipal environment. • Prior experience as municipal engineer will be an added advantage • Should have at least 3-5 yrs. experience in urban infrastructure related to solid waste management. • Experience of work on multilateral supported projects at ULB level would be preferred. 	Rs.50,000/- p.m. (Consolidated)
4	Monitoring and Evaluation Specialist under AMRUT	01 (UR)	<p>Essential Qualification: B.E. or B.Tech. degree in Engineering in any discipline with computer proficiency.</p> <p>Desirable Qualification: Post Graduate degree MBA/MCA/ Machine Learning.</p> <p>Experience:</p> <ul style="list-style-type: none"> • The expert will have a management background and at least 3-5 years experience in monitoring and evaluating large projects and programmes preferably in the urban sector. 	Rs.50,000/- p.m. (Consolidated)
5	Manager-Social Development and Infrastructure under NULM	01 (UR)	<ul style="list-style-type: none"> • Bachelor Degree in Social Science preferably in Social work/Sociology/Economics/Management. • 2-3 years practical experience of working in Social Development work with poverty reduction programmes. • Proficient with MS Office, Strong Analytical Skill, experience of working with Govt. Institutions will be given preference. • Fluency of English & Bengali or 	<ul style="list-style-type: none"> • Rs.50,000/- p.m. (Consolidated) • Contract Period for 2 years

			local languages of West Bengal.	
6	Manager-Skills & Livelihoods under NULM	01 (UR)	<ul style="list-style-type: none"> • Bachelor Degree in Social Science preferably in Social work/Sociology/Economics/Management. • 2-3 years practical experience of working in implementation of skill training and placement programmes. • Proficient with MS Office, Strong Analytical Skill, experience of working with Govt. Institutions will be given preference. • Fluency of English & Bengali or local languages of West Bengal. 	<ul style="list-style-type: none"> • Rs.50,000/- p.m. (Consolidated) • Contract Period for 2 years
7	Manager-Financial Inclusion & Micro Enterprises under NULM	01 (UR)	<ul style="list-style-type: none"> • Bachelor Degree in Social Science preferably in Social work/Sociology/Economics/Management. • 2-3 years practical experience of working in implementation of skill training and placement programmes/credit linkage, social security and/or Micro enterprises promotion in poverty reduction programme/financial institutions. • Proficient with MS Office, Strong Analytical Skill, Experience of working with Govt. Institutions will be given preference. • Fluency of English & Bengali or local languages of West Bengal. 	<ul style="list-style-type: none"> • Rs.50,000/- p.m. (Consolidated) • Contract Period for 2 years
8	Manager-MIS & ME under NULM	01 (UR)	<ul style="list-style-type: none"> • Bachelor Degree in Computer Science. • 2-3 years experience in designing and implementation of MIS & ME, preferably poverty reduction project. • In addition to the above mentioned competencies, very good documentation, skills and very good at preparation of Reports, proficient with project Management Software, Database Management system, Website development & Management will be given preference. • Fluency in English & Bengali or local languages of West Bengal. 	<ul style="list-style-type: none"> • Rs.50,000/- p.m. (Consolidated) • Contract Period for 2 years

9	Accountant under NULM	01 (UR)	<ul style="list-style-type: none"> • Bachelor Degree in Commerce • At least 3 years experience in working with any organization of the Govt. Society, firm, association etc. • Proficiency in MS Office (Word, Excel, Power Point etc.) 	<ul style="list-style-type: none"> • Rs.14,000/- (Consolidated) • Contract Period for 1 year. 	p.m.
10	Dealing Assistant cum Data Entry Operator under NULM	02 (one SC, one UR)	<ul style="list-style-type: none"> • 10+2 in any discipline and at least 6 months course in basic computer. • At least 2 years experience in working with organization of the Govt. society, firm, association in data entry and related works in relevant field. • Proficiency in internet operations, e-mailing and MS Office (Word, Excel, Power Point etc.) 	<ul style="list-style-type: none"> • Rs.12,000/- (Consolidated) • Contract Period for 1 year. 	p.m.
11	Multi Tasking Helper under NULM	01 (UR)	<ul style="list-style-type: none"> • Madhyamik or equivalent exam pass. • At least 2 years working experience in any organization in related field. 	<ul style="list-style-type: none"> • Rs.12,000/- (Consolidated) • Contract Period for 1 year. 	p.m.

General Information:

1. The appointment is contractual and strictly on temporary basis under AMRUT & NULM programmes, which may be renewed for each additional year after satisfactory performance. The decision of the KMC authority in this regard shall be binding on the candidates. This contractual employment is not under the establishment of the Kolkata Municipal Corporation. The posts will sustain only as per the provisioning and availability of the fund under AMRUT & NULM programmes.
2. Lower age limit for all the posts is 18 years on the date of advertisement. Upper age limit for the posts under AMRUT (i.e. Sl. No. 1 to 4) is 40 years as on 01.10.2015, the upper age limit for the posts under NULM (i.e. Sl. No. 5 to 8) is 40 years as on 01.04.2014 and for the posts under NULM (i.e. Sl. No. 9 to 11) is 40 years as on 01.04.2015. There is no relaxation of age.
3. No application fees required. No TA/DA is admissible for appearing interview/viva-voce test.
4. **The application can only be filled up online through the official website of the Kolkata Municipal Corporation website <https://www.kmcgov.in>**
5. On the basis of the on-line application, only the shortlisted candidates will be called for interview/viva-voce test. Candidates are requested to take a print out of the filled-in application form for future reference.
6. The candidates who are presently working in any organization under GoWB/ GoI/Autonomous Bodies/PSU should submit "No Objection Certificate" (NOC) from the appropriate authority on the date of interview/viva-voce test.
7. The candidates who will be called for interview/viva-voce test **must** bring all original certificates and marksheets alongwith two sets of self attested photocopies. The list of documents are as follows: (i) Certificate/admit card of Madhyamik or equivalent examination for age proof. (ii) Marksheet of Madhyamik or equivalent examination (iii) Certificate and marksheet of Higher Secondary or equivalent Qualifications (iv) Certificates and marksheets of Graduation and PG (v) Certificates and marksheets of any other relevant qualification, if any (vi) Certificates of Working Experience issued by competent authority. (vii) Original interview call letter, (viii) One copy of print out of the application form (ix) Original and self attested photocopy of Photo Identity Proof viz. Passport, AADHAR card, EPIC/ Voter ID card, PAN card, Driving Licence or any other Photo Identity Card of Statutory Organization (x) Two coloured passport sized photographs identical with that of the uploaded photograph.
8. Applicant may apply for more than one post. In such a case the applicant must apply separately for each post.
9. KMC reserves the right to cancel all or any application to the above mentioned posts without assigning any reason thereof at any stage of the recruitment process or at any stage later on.
10. In case of any problem in filling-up of on-line application, the candidate is requested to send mail to the mail-id: **help_rectt@kmcgov.in**.
11. Late date for submission of on-line application is **16/7/2016 till 5:00 pm**.

MUNICIPAL COMMISSIONER