



ANDHRA BANK

(A Govt. of India Undertaking)

Zonal Office: _____ (Name of the zone)

N O T I C E

Applications are invited from the eligible candidates fulfilling the following eligibility criteria for the post of **Sub Staff** in any branch /office in the _____ district.

Eligibility criteria:

(1) Age:

Candidates should be in the age group of 18 to 25 years as on the date of notification. However, the upper age limit shall be relaxed to the extent mentioned in the following case.

- a) **SC/ST Category:** By 5 years
- b) **OBC Category:** By 3 years
- c) **Persons with Disability:** By 10 years.
- d) **Ex-servicemen:** By 3 years in addition to the actual service to the period rendered in the Defence services. The maximum age limit of all relaxations combined not to exceed 50 years unless it is so provided in Govt.Directives.
- e) Widows, Divorced Women and women legally separated from their husbands who are not remarried are entitled age relaxation by 9 years.

In case of persons who are eligible for relaxation of upper age limit in more than one category, the relaxation shall be cumulative.

(2) Educational Qualifications:

- Minimum : Pass in 10th Standard or its equivalent irrespective of the Board from which he/she is qualified.
- Maximum : Should not have passed Graduation or its equivalent
- Should have passed local language as one of the subjects in 10th Class.
- Should possess basic reading / writing knowledge of English and local language of the concerned State.

(3) Posts reserved for : UR___/SC___/ST___/OBC___/PWD___/Ex-servicemen_____

(4) Place of Domicile:

Candidates should be the domicile of that District for which sub-staff vacancies have been notified/published. The eligible applicants to furnish proof of permanent residence or registration with concerned District Employment Exchange as a proof of domicile.

(5) Pay Scale:

scale of pay of Rs.9560-325/4-10860-410/5-12910-490/4-14870-570/3-16580-655/3-18545 plus Dearness Allowance and other allowances / perquisites permissible under the Bipartite Settlement or any award or law for the time being in force or made from time to time

(6) Other Requirements:-

- (a) SC/ST Category: The candidates should submit caste certificate issued by the competent authority.
- (b) OBC Category: The candidates should submit their latest caste certificate (not more than one year from the date of Notification) issued by the competent authority which contains the Non-creamy layer clause. Their caste should be included in the central list of other backward classes. Otherwise, their candidature under OBC category shall not be considered.
- (c) Persons with Disability: Percentage of Disability should not be less than 40% in any case. A Certificate to that effect issued by a Medical Board / Medical Authority constituted by Central / State Government should be enclosed.

Interested candidates may submit their applications directly to Zonal Office at the following address in the prescribed format with all attested copies of certificates in support of age, qualification alongwith Transfer Certificate/School Leaving Certificate from the Institution last studied, caste, place of domicile , Disability etc,.

Address of Zonal Office:

The Zonal Manager,
Andhra Bank,
HR Department,
Zonal office

Last date for submission of application is _____ (date).

Applications received after the last date shall not be entertained.

Place:

Date:

Sd/-
Zonal Manager