



**MUMBAI METRO RAIL CORPORATION LIMITED**  
(A JV company of Govt. of India and Govt. of Maharashtra)  
NaMTTRI Building, Plot # R-13, 'E' Block, Bandra-Kurla Complex, Bandra (E),  
Mumbai - 400 051

**Advt. No: MMRCL/HR-Rect./2017-02**

**MMRCL Recruitment Advertisement 2017-02**

Mumbai Metro Rail Corporation Limited a Joint Venture company of Govt. of India and Govt. of Maharashtra is implementing Colaba-Bandra-Andheri (SEEPZ) Metro Line-3 in Mumbai. MMRCL intends to appoint qualified and experienced professionals for the following posts on **Deputation/ Regular basis**:

<b>Sr. No.</b>	<b>Name of Post</b>	<b>Open</b>	<b>OBC</b>	<b>Total</b>
<b>1.</b>	<b>Deputy General Manager (Civil)</b> IDA Pay Scale: 32,900 - 58,000/-	<b>01</b>	<b>01</b>	<b>02</b>

Number of posts indicated in the advertisement may increase/ decrease depending on the MMRCL requirements. MMRCL reserves the right to alter any of the advertised conditions depending upon the circumstances and the candidates are bound by the same.

For detailed advertisement, eligibility requirements and other instructions for filling the above posts please visit [www.mmrc.com](http://www.mmrc.com). Online registration will **start from 06<sup>th</sup> May, 2017 at 10:00 Hrs.** and will **end on 31<sup>st</sup> May, 2017 at 23:59 Hrs.**

**Date: 06<sup>th</sup> May, 2017**

**Place: Mumbai**

**(Ashwini Bhide, IAS)**  
**Managing Director**  
**Mumbai Metro Rail Corporation Ltd.**



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Mumbai - 400 051

**RECRUITMENT RULES FOR THE POST OF DEPUTY GENERAL  
MANAGER (CIVIL)**

1.	Name of post	:-	Deputy General Manager (Civil)
2.	Number of Post	:-	02
3.	Category	:-	01 Open, 01 OBC
4.	Type of Employment	:-	Deputation or Regular
5.	Grade	:-	E5 or equivalent in CDA Pay Scale
6.	Scale of Pay	:-	IDA Pay Scale - Rs. 32,900 - 58,000/- or Equivalent CDA pay scale (applicable as per Govt. rules)
7.	*Age limit	:-	Not exceeding 40 years as on 01 <sup>st</sup> May, 2017 (Age may be relaxed for internal candidates)
8.	Roles & Responsibilities	:-	a) Supervision of construction of underground stations/TBM Tunnels/NATM Tunnels/other civil structures of the project etc. b) To monitor quality, safety and progress of the works under his charge. c) Preparation of progress reports and reporting to the higher authorities. d) Overseeing the activities of GC at sites under his charge and to ensure proper co-ordination between civil contractors, sub-contractors and system packages agencies, simultaneously working at site, through GC. e) Co-ordination with GOM, BMC, Traffic Police and other stake holders.  Any other tasks assigned to him from time to time.
9.	Eligibility Criteria (Educational Qualification)	:-	Degree in Civil Engineering from recognized and reputed university.

10.	Mandatory Experience etc.	:-	<p>a) Sr. Scale officers of Civil Engineering department having total minimum 6 years of service in GROUP 'A' OR officers of Civil Engineering department in Sr. scale having total minimum 9 years' service in GROUP 'B'</p> <p style="text-align: center;">or</p> <p>b) Total minimum 9 years of experience with minimum 4 years' experience in next below grade (Rs. 29100-54500) in IDA pay scale;</p> <p style="text-align: center;">or</p> <p>c) Total minimum 9 years' experience in executive grade with minimum 4 years experience in Executive Engineer post in state government entities like PWD, MSRDC, MMRDA etc. in "desirable" domain for the post;</p> <p style="text-align: center;">or</p> <p>d) Total minimum 9 years' experience in reputed private sector in executive grade in "desirable" domain for the post.</p>
11.	Desirable Experience	:	<p>a) Experience of working on projects of tunnelling/ underground stations of urban railways/ other major underground works/ viaduct and bridges/ ballast-less track works.</p> <p>b) Candidate should be conversant with international competitive bidding, computerized working environment.</p> <p>c) Adequate experience in planning, designing, construction, integration and commissioning of civil engineering works for underground/elevated metro/rail projects in urban &amp; suburban environment including consultancy works related to urban rail projects.</p> <p>d) Candidates with experience of working of modern urban rail system will be preferred.</p>

**\* Age is relaxable for deserving/ internal /deputation candidates**

## **Recruitment Guidelines**

- **Selection Procedure:**

Candidates applying for the posts mentioned in the advertisement will be called for Personal Interview. MMRCL reserves the right to shortlist the Candidates for Personal Interview. The Candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field. Candidates may be asked to submit any other documents required by the scrutiny committee and he/ she is liable to produce same. Selection criteria are relaxable for deserving Candidates with very sound background on discretion of committee for Scrutiny/ Selection.

- **Concession & Relaxations:**

1. Age relaxation is applicable for Ex-servicemen and OBC candidates as per GoI Rules.

- **How to Apply**

1. Candidates other than ex-serviceman are required to apply online only through MMRCL official website: [www.mmrc.com](http://www.mmrc.com) --->Careers--> [Apply Online](#) . No other means/ mode of application will be accepted except in case of Ex-Servicemen. (Refer para 3 (g) below for ex-Servicemen)
2. Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
3. The online registration will remain active **from 06<sup>th</sup> May, 2017 to 31<sup>st</sup> May, 2017 only.** In order to avoid last minute rush, the Candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
4. Select the posts applied and fill in the requisite details in the online application format. All the fields in the online application format should be filled up carefully. There will be a pre-view of the application filled in by the Candidates before submitting the application to enable editing if any. After submission of application, no modification will be permitted.
5. Candidates will have to upload scanned copy of passport size colour photo and signature. Size of these scanned copies should be less than 80 kb and in .jpeg or .pdf or .doc format only.
6. Candidates will have to upload scanned copy of resume and recent pay slip. The size of resume and pay slip should be less than 150 kb and in .pdf or .doc or .docx format only.

7. Candidates who are applying under **Ex-Servicemen Category** have to submit their applications in the prescribed format (to be downloaded from MMRCL website under career section) of hard copy along with updated CV and recent pay slip, on or before last date of submission of form as per advertisement to the address given at para 3 (j) below
8. Candidates who are applying on **Deputation** are required to forward application in prescribed format through proper channel on postal address given below along with (i) Latest Resume (ii) Attested copies of ACRs of last 05 (five) years (iii) Certificate stating that no vigilance case is either pending or contemplated against the officer (iv) No Penalty Certificate stating that no major/ minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.

**Note:** Candidates are also required to fill online application form. However, applications will be considered for scrutiny only on receipt of application through proper channel along with complete set of documents.

j) **Postal Address:**

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED

WITH

Name of the post applied \_\_\_\_\_

Name of the Candidate \_\_\_\_\_

**To,**

**Deputy General Manager (HR),**

Mumbai Metro Rail Corporation Ltd.,

NaMTTRI Building, Plot # R13, E Block,

Bandra Kurla Complex, Bandra (East),

Mumbai- 400051

• **General: Most Important**

1. Age, qualification and experience would be as on 01<sup>st</sup> May, 2017
2. Copies of Certificate/ Documents for proof of age or education/ professional qualifications/ work experience should be attached in support of eligibility criteria.
3. In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.

4. For all above posts, Candidates should be proficient in working with computers and should have exposure in handling software packages like Windows, MS-Office etc.
5. While applying for these posts, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/her are correct in all respects. In case, it is detected at any stage of recruitment that Candidates does not fulfil the eligibility norms and /or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment his/her services are liable to be terminated.
6. MMRCL reserves the right to change the number of vacancies and cancel / restrict/ modify/ alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof.
7. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/delay in post.
8. MMRCL is not responsible for any printing error that might have inadvertently crept in.
9. **Candidates employed in Govt. Dept. / PSU/ Autonomous Body must produce “NOC” from the present employer on the date of interview.**
10. No Travelling Allowances/ reimbursement will be paid to the Candidates for appearing in the Test/Interview and pre-appointment medical examination.
11. For any enquiry, Candidates should mail query to [contact.hr@mmrcl.com](mailto:contact.hr@mmrcl.com). Applicant will get reply between 10:00 AM to 6:00 PM in 02 (Two) working days

• **Important Dates:**

a)	Starting date for submitting online applications through website	<b>06<sup>th</sup> May, 2017</b>
b)	Closing date for submitting applications along with the acceptance of fee through website	<b>31<sup>st</sup> May, 2017</b>

**Date: 06<sup>th</sup> May, 2017**

**Place: Mumbai**

**(Ashwini Bhide, IAS)**  
**Managing Director**  
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